

MOVING CHECKLIST

Whether you are relocating to a new city or just moving across the street, the **UtilityHound Moving Checklist** is the easiest way to organize and manage your move.

8 Weeks Before You Move:

- ☐ Get estimates for moving companies at www.UtilityHound.com
- ☐ Create a folder to store quotes & receipts
- ☐ Request time off from work for your estimated move date

7 Weeks Before You Move:

- ☐ Research housing, schools and child care at your new location
- ☐ Gather any School, Medical, Dental & Veterinary records
- ☐ Make a garage sale inventory list

6 Weeks Before You Move:

- ☐ Order boxes and moving supplies
- ☐ Make sure to number boxes with a corresponding list of what's in each box
- ☐ Make sure a licensed and insured mover has been hired
- ☐ Pack items you don't use often
- ☐ Fix small home or apartment repairs at current location

5 Weeks Before You Move:

- ☐ For long distance moves have your vehicle serviced
- ☐ Start an inventory sheet for the items you plan on moving
- ☐ Find new Doctors, Hospitals, Veterinarians to transfer records
- ☐ Update Credit Card companies, Magazines/Newspapers & Insurance companies
- ☐ Notify IRS, DMV, Social Security Administration of new Address
- ☐ Clean out safety deposit box if changing banking locations
- ☐ Notify friends and family of the move

4 Weeks Before You Move:

- ☐ Change your mailing address, free at www.UtilityHound.com

- ☐ Set up new Home/Apartment services at www.UtilityHound.com
 - ☐ *Electricity, Gas, Internet, TV, Security*
- ☐ If needed, put in 30-day notice with work
- ☐ Host a garage sale
- ☐ Long distance move? Determine and set up travel arrangements (flights/hotels)
- ☐ Continue packing non-essential items

3 Weeks Before You Move:

- ☐ Set up trash and recycling at new home
- ☐ Set up a babysitter and or someone to watch pets
- ☐ Ask friends if they can help you move
- ☐ Continue packing items

2 Weeks Before You Move:

- ☐ Cancel utilities at your old location for the day after you've moved
- ☐ Update driver's license, auto insurance & car registration
- ☐ Apartment tenants should schedule final walk through
- ☐ Start prepping frozen meals for the next 2 weeks
- ☐ Cancel or transfer gym memberships
- ☐ Fill any needed prescriptions
- ☐ Inquire on storage unit availability and pricing at www.UtilityHound.com
- ☐ If needed, give 2 weeks' notice to work
- ☐ Continue packing items

1 Week Before You Move:

- ☐ Finish packing remaining essential items
- ☐ Notify bank or credit card of your upcoming move to avoid fraud alerts
- ☐ Pull some emergency moving cash and cash to tip movers

- ☐ If renting, sign up for renter's insurance at www.UtilityHound.com
- ☐ Check weather updates for Move Day
- ☐ Prepare appliances
 - ☐ *Defrost refrigerator/freezer (unplug)*
 - ☐ *Drain gas and oil from lawn equipment*
- ☐ Load Moving truck (self-move)
- ☐ Measure large items to ensure they will fit into doorways
- ☐ Pack a suitcase w/ toiletries bag for travel and move in day
- ☐ Pack an essentials bag/box
 - ☐ *Scissors*
 - ☐ *Pen & paper*
 - ☐ *Tape*
 - ☐ *Tool kit*
 - ☐ *Trash bags*
 - ☐ *Eating utensils and paper towels*

MOVING DAY!

- ☐ Make sure doorways are clear for movers
- ☐ Ask movers to verify exact destination address & your contact info
- ☐ Do a final walkthrough (check all rooms & closets)
- ☐ Start cleaning new house as movers unload boxes
- ☐ Begin un-boxing your items

Post Move-In:

- ☐ Order a security system if you haven't at www.UtilityHound.com
- ☐ Recycle, store or share your moving boxes
- ☐ Send moving announcements to friends and family



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